Date: Time: Port:

**Caution:** Postpone handover if the ship is, or is about to be engaged in a change of machinery status (i.e. starting/ stopping of engines). Should the relieving EOOW consider the vessel to be in danger, he may refuse to take over the watch until the Ch. Engineer has been advised and his instructions are received. The handing over EOOW should not hand over the watch to the relieving EOOW if he has reason to believe that the latter is not capable of carrying out his duties effectively, in which case he should notify the Ch. Engineer

Anchor watch handover checks

|  |  |  |
| --- | --- | --- |
| ✔ | Remarks | |
| 1. Ch. Engineer’s night and standing orders briefed⬜ |  | |
| 1. Status of Main Engines informed⬜ | Readiness | |
| 1. Status of Engine Telegraphs verified⬜ | Telegraph levers in-line⬜ | |
| 1. Status of Diesel Generators informed⬜ | port⬜ starboard⬜ in service: | |
| 1. Status of Tenders/Zodiac operation | Readiness for assistance | |
| 1. Status of Boiler informed⬜ | port⬜ starboard⬜ in service | |
| 1. Status of WTDs informed⬜ | open⬜ closed⬜ | |
| 1. Status of stabilisers informed⬜ | in⬜ out⬜ manual mode⬜ auto mode⬜ | |
| 1. Retention Status of grey water informed⬜ | Tanks in use | |
| 1. Retention Status of black water informed⬜ | Tanks in use | |
| 1. Status of active alarm ……………………………..informed⬜ |  | |
| 1. Status of ballast operations informed⬜ |  | |
| 1. Tanks in use consumption informed⬜ |  | |
| * 1. F.O. tanks in use informed⬜ | No: Consumption: | |
| * 1. D.O. tanks in use informed⬜ | No: Consumption: | |
| * 1. F.W. tanks in use informed⬜ | Centre: open⬜ close⬜  Port: open⬜ close⬜  Starboard: open⬜ close⬜ | |
| 1. Hot works informed⬜ |  | |
| 1. Hourly visual checks of ER completed⬜ | At: | At: |
| At: | At: |
| 1. Equipment out of service informed⬜ |  | |
| 1. Completion of checklist recorded in the Log Book⬜ |  | |

**Caution:** The Master shall report to relevant Authorities and Company any HazOcc affecting the ship safety or situations that may lead to pollution

**Caution:** Use of evaporator/ Osmosis and or Grey/Black water is not permitted at anchorage including Ballast Operations

Handing over EOOW: ........................................... Relieving EOOW: ......................................